

## PSUK Privacy Notice for Recruitment

This Privacy Notice for Powersystems UK's use of your information is designed to be fully transparent allowing you to know what personal information we keep and the reasons why. This information will be for Powersystems own use or to pass onto third parties, which will be outlined in this document.

### [Information collected, stored, and shared.](#)

- ▶ Powersystems collects the following data about you:
  - Name
  - Address
  - Email
  - Phone Numbers
  - Qualifications

### [How we collect this information.](#)

- ▶ The data we collect is provided by the individual or by their company on request by Powersystems.

### [Why we collect this information and what we use it for.](#)

- ▶ Powersystems collects and uses your information for:
  - Contact in regards to you and Powersystems

### [How we store this information](#)

- ▶ We store this information on secure computer files or within payroll software on secure PC's. If documents are still kept in paper format, they will be under lock and key, although inevitably they will all be scanned securely. After a period of 6 months, if the information is not in use, it shall be correctly removed from our systems.

### [Right to access your data.](#)

- ▶ Your rights under the GDPR are as follows:
  - The right to be informed;
  - The right of access;
  - The right to rectification;

- The right to erasure;
  - The right to restrict processing;
  - The right to data portability;
  - The right to object;
  - The right to not be subject to automated decision-making including profiling.
- ▶ Under this, you are able to request access to any personal data that we have collected and have control over how it is used. For data access, a request form will be issued for you to fill and return to Nicki Barnett. We are obligated to give you the data within one month or refuse with given reasons. If the latter occurs, you have the right to complain to an authority and a right to a judicial remedy.

#### [Further information](#)

- ▶ For more in-depth information on the above, please contact Nicki Barnett via [nicki.barnett@powersystemsuk.com](mailto:nicki.barnett@powersystemsuk.com)